

Lions' Clubs

Application for 100% Secretary's Award for 5M9

In order to receive the 100% Secretary's Award, each Club Secretary who has qualified must fill out the form and have it approved and signed by the Club President and one of the proper District Officers. The completed form must be mailed to the District Governor by June 1.

(Club Name)

(Date)

(Secretary's Name)

(Secretary's Address)

To Qualify nine (9) of the following ten (10) must be fulfilled.

- ____ 1) Must have submitted all Membership and Activities reports (M&As) by first of the month.
- ____ 2) All dues to the District and Lions International paid by March 31. With no unpaid balance of over \$50.00 owed to the International Office.
- ____ 3) Had attended at least two (2) of the three (3) Zone meeting or had a designated substitute attending.
- ____ 4) Had attended one (1) of the following:
 - ____ A. The 5M9 Midwinter Conventions
 - ____ B. 5M Multiple Convention
 - ____ C. Lions International Convention
 - ____ D. USA/Canada Forum
 - ____ E. 5M9 Forum
- ____ 5) PU101 Forum must have been received by District Governor by May 1.
- ____ 6) Sponsored a new Lions member into your club.
- ____ 7) Attended the College of Leadership.
- ____ 8) Have kept accurate minutes of all Club Meetings, Board of Directors Meetings, Attendance records, Awards, and Sponsorship records.
- ____ 9) Read M&A report to the Club at first meeting of the month.
- ____ 10) Prepare this form, sign it, have it signed by the Club President and proper District Officer who is to mail it to the District Governor by June 1.

Signed by Club Secretary

Approved and signed by Club President

Signed by Region or Zone Chairman